

New Director Identification Number

From November 2021 if you are or become a director of a company you will be required to apply for a Director Identification Number (Director ID).

What is a Director ID?

The Director Identification Number is a unique 15-digit identifier issued by the Australian Business Registry Services (ABRS).

You apply once and will keep the Director ID forever.

The Director ID will help prevent the use of false or fraudulent director identities.

Directors must apply for their director ID themselves because they need to verify their identity.

No one can apply on their behalf.

When do you need to apply?

Applications are now open, and the deadline for applications depends on the date you become a director.

Date you become a director	Application deadline
On or before 31 October 2021	By 30 November 2022
Between 1 November 2021 and 4 April 2022	Within 28 days of appointment
From 5 April 2022	Before appointment

To avoid any issues, register early!

Applying for a Director ID

1. Set up myGovID on your smart phone
 - Instructions - <https://www.mygovid.gov.au/set-up>
2. Gather your identification documents
 - Tax File Number (TFN)
 - Residential address as held by the ATO
 - Two documents to verify your identity - <https://www.abrs.gov.au/director-identification-number/apply-director-identification-number/verify-your-identity>
3. Complete your application
 - Via [myGOVID](#)
 - Via [Phone](#) 13 62 50 or +61 2 6216 3440 (from overseas)
 - Via [Paper Form](#)

For more information see the [ABRS website](#) or contact our office for assistance